



裘錦秋中學(屯門)  
Ju Ching Chu Secondary School (Tuen Mun)

地址：香港屯門楊青路 28 號

Address: 28 Yeung Tsing Road, Tuen Mun, Hong Kong

網址 Web site : <http://www.jcctm.edu.hk> 電話 Tel. : (852)-2461 1555 傳真 Fax : (852)-2464 6161 電郵 E-mail : [mail@jcctm.edu.hk](mailto:mail@jcctm.edu.hk)

家長通告 2025-2026/191  
中四級補購英文科學習材料事宜

敬啟者：

本校早前曾發出通告（家長通告 2025-2026/116），安排同學於 10 月 23 日在校購買英文科本年度之**必須學習材料**——《4000 Essential English Words 4》，並通知未於當天購買的同學須於 10 月 30 日或之前自行到青葉書局補購。

經記錄核對，**貴子弟至今尚未購買該書**。為確保 貴子弟能盡快獲得所需教材，以免影響學習進度，現請家長透過本校電子通告系統繳付相關費用，詳情如下：

費用	學習材料名稱		
	出版社		
	價錢		
	4000 Essential English Words 4	Compass	\$ 350
備註	1. 《4000 Essential English Words 4》屬英文科的學習材料，所有同學必須購買，詳情請參閱書單。 2. 學校確認收到款項後，英文科老師將盡快安排將書籍派發予 貴子弟。		

如有查詢，請致電 2461 1555 與英文科主任劉展耀老師或金浩暉副校長聯絡。

此致  
貴家長

裘錦秋中學(屯門)

陳月平校長謹啟

二零二五年十一月二十六日



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Parents Circular 2025-2026/191  
Arrangements for the Late Purchase of English Learning Materials for Form 4 Students

Dear Parents,

Further to our previous notice (Parent Notice No. 2025-2026/116) issued on 23 October regarding the on-campus purchase of the required English learning material, "*4000 Essential English Words 4*", students who missed the purchase date were advised to buy the book themselves from Green Leaves Bookstore on or before 30 October.

According to our records, your child has not yet purchased this book. To ensure your child receives the required material as soon as possible and to avoid any disruption to their learning progress, parents are now requested to settle the payment via the school's e-Notice system. The details are as follows:

Cost:			
	<b>Learning Material</b>	<b>Publisher</b>	<b>Price</b>
	4000 Essential English Words 4	Compass	\$ 350
Remarks	<ol style="list-style-type: none"><li>"4000 Essential English Words 4" is a compulsory English learning material. All students must purchase it. Please refer to the book list for details.</li><li>Once the school has confirmed receipt of payment, the English teacher will arrange for the book to be distributed to your child as soon as possible.</li></ol>		

For enquiries, please contact English Panel Head Mr. Lau Chin Yiu or Vice Principal Mr. Kam Ho Fai at 2461 1555.

Yours faithfully,

Chan Yuet Ping

Principal