



裘錦秋中學(屯門)
Ju Ching Chu Secondary School (Tuen Mun)

地址：香港屯門楊青路 28 號

Address: 28 Yeung Tsing Road, Tuen Mun, Hong Kong

網址 Web site: <http://www.jcctm.edu.hk> 電話 Tel.: (852)-2461 1555 傳真 Fax: (852)-2464 6161 電郵 E-mail: mail@jcctm.edu.hk

家長通告 2024-2025/420

拍攝學生個人照片

敬啟者：

為方便同學拍攝學生照片，本校已安排攝影公司到校進行拍攝工作，詳情如下：

1. 7 月 9 日（三）上午本校將安排「Free Style Workshop」為所有同學拍攝學生個人照片，用於製作 2025-2026 年度的學生證及其他相關文件。
2. 當天出席交流團或因事缺席的同學、及校服或髮飾儀容不符學校要求而未能拍攝之同學，學校將安排於 9 月 2 日（二）為相關同學再次進行拍攝，請留意稍後通告。
3. 若 貴子弟未能於上述兩個日期進行拍攝，須自行安排在 9 月前到其他攝影公司拍攝學生個人照片，本校將於 9 月初以電子通告的形式收取學生個人照片的電子檔案。
4. 證件相的尺寸為 1.5x2 吋，背景為藍色。學生必須穿著整齊校服(並非體育服)及符合髮飾儀容要求，相片須清楚看見校服上的校徽。
5. 證件相費用為 16 元，相片數量為 12 張。有關費用將於 2025-2026 年度各級簿費及其他費用中收取。

此致

貴家長

裘錦秋中學(屯門)

陳月平校長謹啟

二零二五年六月十七日



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Parents Circulars 2024-2025/420

Student Photo Taking

Dear Parents / Guardians,

To facilitate the taking of student photos, our school has arranged for a photography company to conduct on-campus photo sessions. Details are as follows:

1. July 9 (Wednesday) morning: The school has arranged "Free Style Workshop" to take individual student photos for all students. These photos will be used for producing student ID cards and other relevant documents for the 2025-2026 academic year.
2. Make-up session: Students who are absent due to exchange programs or other reasons, or whose attire/hairstyle does not meet school requirements on the scheduled day, will have another opportunity to take photos on September 2 (Tuesday). Please refer to further notices for details.
3. Alternative arrangements: If your child cannot attend either of the above sessions, you must arrange for their student photo to be taken at another photography studio before September. The school will collect the digital photo file via an electronic notice in early September.
4. Photo requirements: Size: 1.5x2 inches, with blue background. Students must wear full school uniform (not PE attire) and comply with hairstyles and grooming standards. The school emblem on the uniform must be clearly visible in the photo.
5. Fees: The cost for the ID photos is HK\$16, which includes 12 printed copies. This fee will be included in the 2025-2026 academic year' miscellaneous charges.

Yours faithfully,

Chan Yuet Ping
Principal