



裘錦秋中學(屯門)  
Ju Ching Chu Secondary School (Tuen Mun)

地址：香港屯門楊青路 28 號

Address: 28 Yeung Tsing Road, Tuen Mun, Hong Kong

網址 Web site: <http://www.jcctm.edu.hk> 電話 Tel.: (852)-2461 1555 傳真 Fax: (852)-2464 6161 電郵 E-mail: [mail@jcctm.edu.hk](mailto:mail@jcctm.edu.hk)

家長通告 2023-2024/105

2023/24 學年中五級聖誕假期補課安排

敬啟者：

學校為協助中五級同學於香港中學文憑試取得佳績，現安排聖誕假期補課。下表為有關補課的日期及時間：

日期	時間	地點	科目	負責老師
12 月 21 日(四)	14:00-17:00	111	英文	劉桂珍老師、陳皓星老師、 周子傑老師
12 月 22 日(五)	14:00-16:00	404	旅款	李曉盈老師
12 月 23 日(六)	09:00-12:00	禮堂	英文	劉桂珍老師、陳皓星老師、 周子傑老師
12 月 29 日(五)	14:00-16:00	501-503	數學	原禧朗老師、郭偉邦老師、 梁震宇主任
12 月 30 日(六)	14:00-17:00	111	英文	劉桂珍老師、陳皓星老師、 周子傑老師

課後補課是鞏固學習重要的一環，除特殊情況外，校方原則上不接受任何事假的申請，敬請家長督促 貴子弟準時出席。如因病缺席補課，必須按平日告假手續辦理，否則視作無故缺席。如有查詢，請致電 2461 1555 與金浩暉助理校長或班主任聯絡。

此致  
貴家長

裘錦秋中學(屯門)

陳月平校長謹啟

二零二三年十一月二十四日



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**Parents Circular**  
**2023-2024/105**

**Supplementary Classes for Form Five Students during the Christmas Holiday**

Dear Parents/Guardians,

The school has arranged supplementary classes during the Christmas holiday to assist Form Five students in achieving good results in the Hong Kong Diploma of Secondary Education Examination.

Please see the dates and times of the supplementary classes in the table below:

Date	Time	Location	Subject	Teacher(s)-in-charge
21 December 2023 (Thursday)	14:00 – 17:00	Room 111	English	Ms Lau Kwai Chun Mr Chan Ho Sing Mr Chow Chi Kit
22 December 2023 (Friday)	14:00 – 16:00	Room 404	Tourism and Hospitality Studies	Ms Li Hiu Ying
23 December 2023 (Saturday)	09:00 – 12:00	School Hall	English	Ms Lau Kwai Chun Mr Chan Ho Sing Mr Chow Chi Kit
29 December 2023 (Friday)	14:00 – 16:00	Room 501 to Room 503	Mathematics	Mr Yuen Hei Long Mr Kwok Wai Pong Mr Leung Chun Yu
30 December 2023 (Saturday)	14:00 – 17:00	Room 111	English	Ms Lau Kwai Chun Mr Chan Ho Sing Mr Chow Chi Kit

After-school supplementary classes are an important part of consolidating students' learning. Unless there are special circumstances, the school does not accept any applications for personal leave. Parents are kindly requested to ensure that their children attend the classes punctually. In the case of absence from the supplementary classes due to illness, proper procedures for notifying the school of sick leave must be followed as if it were a regular school day. Otherwise, this will be considered an unexcused absence.

Should you have any Enquiries, please contact Assistant Principal Kam Ho Fai or your child's class teacher via 2461 1555.

Yours faithfully,

Chan Yuet Ping  
Principal