



裘錦秋中學(屯門)

Ju Ching Chu Secondary School (Tuen Mun)

地址：香港屯門楊青路 28 號

Address: 28 Yeung Tsing Road, Tuen Mun, Hong Kong

網址 Web site: <http://www.jcctm.edu.hk>

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家長通告 2023-2024/085 11 月及 12 月份中央通告

(一) 學校小食部及午膳供應

基於本校小食部及午膳服務供應商「美利飲食服務有限公司(四洲集團成員)」由疫情至今在經營上受到不同影響，導致經營上出現重大困難，故此將提前於 11 月 15 日起終止與本校的合約。

本校於 11 月 15 日起將未能提供小食部服務，而午膳服務將由「香港食全食美餐飲有限公司」承辦，午膳服務詳情如下：

a) 餐盒款式

四款，包括有中、西、東南亞飯餐、粉麵餐、營養餐、雜糧餐及素食餐。

訂購價為：每份港幣 25 元正

b) 「午膳訂購表格」及「訂購繳費單」派發/領取及遞交

- 中一至中二級由班主任派發「午膳訂購表格」及「訂購繳費單(附有學生資料)」，並於每月 17 日或之前的上課天交予班主任。
- 其他級別若有興趣訂購可到校務處領取每月「午膳訂購表格」及「訂購繳費單(需自行填寫學生資料)」，並於每月 17 日或之前的上課天交到校務處。

c) 訂餐方法

- 選擇喜歡的午膳款式以深色鉛筆、藍色或黑色原子筆填滿空格，並於每月 17 日或之前根據「訂購繳費單」所提供的付款方法繳費及填妥有關的部份，完成後交回學校。現附上有關繳費方法：

1. 支票

註明抬頭人為【香港食全食美餐飲有限公司】，支票背面寫上學校名稱、學生姓名、班別、學號、家長姓名及聯絡電話；

2. 便利店

請帶同右上角印有付款條碼的繳費單到任何一間 7-11、OK 便利店、華潤萬家超市、U-Select 或 VanGO 便利店用現金/(其他如有) 繳費，之後在收據上寫上學校名稱，學生姓名，班別及學號連同「訂購繳費單」交回學校。

3. 繳費靈/PPS

供應商繳費靈商戶編號為【6735】。

登記帳號：學生需致電【18013】、網上或繳費靈 App 登記學生繳費靈編號(編號於訂購單右上角)。

繳交費用：學生需致電【18033】、網上或繳費靈 App，輸入學生繳費靈編號(編號於訂購單右上角)，應繳費用，並將 6 位數字之【繳款編號】及【繳費日期】填入訂購單上。

d) 退餐方法

- 家長自行退餐

1. 若 貴子弟未能上學，家長可於當日早上 9 時正前致電或 WhatsApp 午膳供應商退餐(退餐熱線：6661 0351)，屆時需提供學生的基本資料，包括學校名稱、學生姓名、班級及學號即可辦理。已繳款項將於隔月餐單之賬款退回。



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2. 惡劣天氣退餐安排

若教育局於送餐日上午 8 時正或以前宣布停課，當天午膳供應服務將會自動取消，已繳款項將於隔月餐單之賬款退回。若教育局於送餐日上午 8 時 30 分後宣布停課，當日已訂購之午膳款項將須照常繳付及不獲退款。

(二) 聯校教師專業發展日

12 月 1 日(星期五)為聯校教師專業發展日，學生毋須上課，請參閱校曆表。

(三) 更換冬季校服事宜

本校訂於 12 月 4 日(星期一)全面更換冬季校服。由 11 月 20 日(星期一)開始至 12 月 1 日(星期五)為更換冬季校服之過渡周，同學可因應天氣及自身的需要，穿着整齊冬季校服或夏季校服回校。

現時適用的新冬季校服可搭配深藍色長袖四季西裝，前腰位有蓋口袋，男生後幅兩側開疊叉，而女生後中開疊叉，左襟明袋釘有校徽。而舊冬季校褸為防風的外褸，內襯抓毛長袖襯裡。校褸為整套校服之重要部分，學生須備妥整套校服，方符合校方要求。

凡天文台發出寒冷天氣警告或最低溫度為攝氏 12 度或以下，學生可選擇穿著保暖效能較佳的夾棉褸或羽絨褸回校，顏色必須為純黑色或深藍色，不接受其他顏色。

如學生回校時未能符合學校的校服規定，有可能被校方要求回家更換符合學校要求的校服。在 2023-2024 學年，學生可以選擇穿著全套整齊的新或舊校服回校；惟所有學生必須於 2025-2026 學年轉換新校服。

此致

貴家長

裘錦秋中學(屯門)

陳月平校長謹啟

二零二三年十一月十日



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Parents Circular

2023-2024/085

Central Notice: November and December

Dear Parents/Guardians,

As we approach the third month of the school year, please note the following matters:

1. Supplier of Snack Bar and Lunch Meals

Due to the different impacts caused by the epidemic on its operation, our school's snack bar and lunch service supplier, "Murray Food & Beverage Limited (a member of the Four Seas Mercantile Holdings Limited Group)", has encountered significant difficulties in operation. As a result, the contract between Murray Food & Beverage Limited and our school shall be terminated starting from 15 November.

Starting from 15 November, our school will no longer provide snack bar services. Lunch services will be taken over by "Hong Kong All About Eat Catering Limited." Details regarding the lunch services are as follows:

a. Meal Box Styles

Four options: Chinese, Western, Southeast Asian rice meals, noodle meals, nutritious meals, mixed grain meals, and vegetarian meals. The price is HKD 25 per serving.

b. Distribution/Collection and Submission of "Lunch Order Form" and "Payment Slip"

- For Form 1 to Form 2 students, form teachers will distribute the "Lunch Order Form" and "Payment Slip (with student information)" and collect them from the students. These should be submitted to the class teachers on or before the 17th of each month or the last school day before that.
- For students from other forms who are interested in ordering can collect the monthly "Lunch Order Form" and "Payment Slip (to be filled with student information)" from the school office. These should be submitted to the school office on or before the 17th of each month or the last school day before that date.

c. Ordering Method

- Choose the preferred lunch style and fill in the corresponding box with a dark pencil, blue or black pen. Then, make the payment according to the provided payment method on the "Payment Slip" by the 17th of each month or the last school day before that. After completing the payment, submit the form to the school. The payment methods are as follows:

1. Ordering via Cheque

The cheque should be payable to "Hong Kong All About Eat Catering Limited." Write the school name, student name, class, class number, parent name, and contact number on the back of the cheque.

2. Ordering via Convenience Store



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Bring the payment slip with the payment barcode to any 7-11, OK convenience store, China Resources Vanguard Supermarket, U-Select Store, or VanGO Convenience Store to make the payment in cash or other accepted methods. Then, write the school name, student name, class, student ID, attach it to the payment slip and submit it to the school.

3. PPS (Payment by Phone Service)

The supplier's merchant ID for PPS payment service is "6735."

Registration: Students need to call "18013," go online, or use the PPS App to register the student's PPS number (the number is located at the top right corner of the order form).

Payment: Students need to call "18033," go online, or use the PPS App, enter the student's PPS number (the number is located at the top right corner of the order form) and the payment amount. Then, enter the 6-digit "payment reference number" and "payment date" on the order form.

d. Refund Method

- Requesting a refund by yourself
 1. If your child is unable to attend school, parents can call or WhatsApp the lunch service provider before 9:00 a.m. on the same day to request a refund (refund hotline is 6661 0351). Basic student information, including the school name, student name, class, and student ID, will be required for the refund process. The refunded amount will be returned on the following month's bill.
 2. Refund arrangements for severe weather conditions

Should the Education Bureau announce the suspension of classes before 8:00 a.m. on the delivery day, the lunch service will be automatically canceled, and the paid amount will be refunded on the following month's bill. If the Education Bureau announces the suspension of classes after 8:30 a.m. on the delivery day, the lunch order will need to be paid for as usual, and no refund will be given.



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2. Joint School Teacher Professional Development Day

1 December (Friday) will be the Joint School Teacher Professional Development Day. Students do not need to attend classes. Please refer to the school calendar.

3. Switching to the Winter School Uniform

Our school plans to fully switch to winter school uniforms on 4 December (Monday). From 20 November (Monday) to 1 December (Friday), there will be a transition period for the switch to winter school uniforms. Students may wear either the winter school uniform or the summer school uniform to school, depending on the weather and their personal needs.

The current new winter school uniform consists of a dark blue, long-sleeved four-season suit with flap pockets at the front waist. For boys, there are back slits at both sides, while for girls, there is a centre slit at the back. The school emblem is attached to the left lapel. The old winter school jacket is a windproof outer jacket with a brushed long-sleeved lining. The school jacket is an essential part of the school uniform, and students are required to wear the entire set of school uniforms neatly to meet the school's requirements.

In the event of a Cold Weather Warning issued by the observatory or a minimum temperature of 12 degrees Celsius or below, students may choose to wear a warmer padded jacket or down jacket to school. The color must be black or dark blue, and other colors will not be accepted.

If students fail to comply with the school's uniform regulations when returning to school, they may be required by the school to go home and change into a uniform that meets the school's requirements. In the 2023-2024 academic year, students have the option to wear either the new or old school uniform. However, all students must switch to the new school uniform by the 2025-2026 academic year.

Yours faithfully,

Chan Yuet Ping
Principal