



裘錦秋中學(屯門)

Ju Ching Chu Secondary School (Tuen Mun)

地址：香港屯門楊青路 28 號

Address: 28 Yeung Tsing Road, Tuen Mun, Hong Kong

網址 Web site: <http://www.jcctm.edu.hk> 電話 Tel.: (852)-2461 1555 傳真 Fax: (852)-2464 6161 電郵 E-mail: mail@jcctm.edu.hk

Parents Circular 2025-2026/019

Application for Bicycle Parking

Dear Parents,

To facilitate students cycling to school, the school will provide designated bicycle parking areas. Students who wish to apply should carefully read the following guidelines and strictly adhere to the arrangements:

1. Application Guidelines

- Bicycle parking spaces are limited and will be prioritized for students with genuine needs (e.g., those living far from school or with limited transportation options).
- Interested students must sign and return this notice by **September 24** to apply. Late submissions will not be accepted.

2. Access Hours

- **Morning Arrival:** Before 8:10 AM
- **Afternoon Departure:** 4:30 PM - 6:00 PM (Exit via Gate C)
- **Departure after 6:00 PM:** Students must be escorted by a teacher to exit via the parking lot gate.

3. Parking Guidelines

- Bicycles must be parked in the school's designated bicycle parking area and placed in the assigned spot labeled with the student's name.
- Do not occupy others' parking spaces to avoid confusion and management issues.

4. Safety Reminders

- While cycling to and from school, students must obey traffic rules, ensure road safety, and wear protective gear (e.g., helmets).
- **Please note: The school will not be held responsible for any accidents that occur during students' commutes. All risks and responsibilities lie with the student and parents.**

5. Consequences for Violations

- If a student fails to park their bicycle according to the rules or repeatedly violates the parking arrangements, the school reserves the right to revoke their parking privileges.



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We encourage students to cherish resources, follow the rules, and collectively maintain campus order and safety. For inquiries, please contact Mr. Mak Fei at 2461 1555.

Yours faithfully,

Chan Yuet Ping
Principal

Date: September 17, 2025